

iCAN British International School
After-School Clubs: General Information for Parents

Following the success of the after-school clubs programme in Teaching Blocks 1, 2 & 3, we would like to share with you the clubs that will be on offer for Teaching Blocks 4, 5 & 6.

Clubs will commence on Monday 18th January 2010 and run for 15 weeks—finishing on Thursday 17th May 2010. Activities offered on a Monday will be led by external qualified instructors. Due to staff training, no iCAN teacher will run a club on a Monday. There will be no clubs on a Friday after school.

Please take a few minutes to look at the list of **after-school activity clubs** that are being offered. To help you find the correct activities available to your child, the after-school clubs have been put into three categories:

- i) Reception and Year 1 Clubs
- ii) Year 2 & Year 3 Clubs
- iii) Year 4, 5, 6, 7 & 8 Clubs

In order to select a suitable club, please read through the list of clubs with your child; feel free to discuss each club and chat to your child about what they might like to do.

The information provides you with the day, time and cost of the club. A maximum number for each club is also given. I hope your child will be inspired by something they see below, and join up to one of the many varied and exciting clubs.

The clubs offered may be subject to change depending on popularity/demand. Club places will be allocated on a first come, first served basis.

After-School Clubs: How to register and book a place for my child

Once you have decided what club your child would like to participate in, your next step is to register and book a place on that club. To do this:

- i) Please complete the reply slip (below) indicating which clubs your child would like to join.
- ii) Bring your reply slip and payment to the school hall on **Thursday 7th January 2010**. The hall will be open **from 7:30a.m.** If you are unable to register your child yourself, you may send your nanny/driver. On arrival you will receive a numbered ticket—please wait until your number is called.
- iii) Club places will be allocated on a 'first come, first served' basis - we will do our very best to ensure your child gets a club of their choice. Please help us do this by adding a reserve club choice on your reply slip.



Please complete the reply slip and bring to the hall (along with you payment)

My Child:in Class:would like to attend the following clubs:

1st choice club: Day: Cost:

2nd choice club: Day: Cost:

Reserve choice club: Day: Cost:

I/We agree that my child attends club at his/her own risk. Unless found to be grossly negligent, the school will not be held responsible for any injury that may occur to your child whilst they are participating in a club.

Signed:(Parent/Guardian) Name: Date:

iCAN British International School

After-School Clubs Programme

Additional Information

The information attached should give both parents and pupils a thorough insight to the clubs on offer for Teaching Blocks 4, 5 & 6. In addition to the clubs information, you have been provided with a detailed outline of how to book a place on a club for your child (please see reverse).

If you have any questions, please do not hesitate to come and ask! The booking of club places will take place on **Thursday 7th January 2010** from **7:30a.m** onwards. Remember we will take club bookings on a 'first come, first served' basis – take a numbered ticket when entering the hall!

Below are just a few more important notices about the After-School Clubs Programme:

Bad Weather - Clubs that take place on the tennis court will be cancelled in the event of heavy rain. If this happens, the office will contact parent/carer(s) before the end of the school day so arrangements can be made for the collection of their child. Refunds will be made for sessions lost due to bad weather.

External Qualified Instructors – All coaches/instructors used by iCAN have appropriate qualifications and experience. If for any reason the instructor is unable to run a session, arrangements will be made to either reschedule the session or refund a cancelled session.

YAPP Sessions – YAPP (Young Athletes of Phnom Penh) met very successfully in Teaching Block 3 for a series of Year 4/5 football workshops. We envisage that YAPP will commence again in January and, as such, advise any children interested in Athletics to look out for an opportunity to join this project after the holidays. YAPP has not yet finalised details, but any sessions that take place will be held on a Thursday after-school – please bear this in mind when signing up for a Thursday club. Watch this space for more details!

Staff Absences – If a staff member is absent through illness on the day of their club, iCAN will try where possible to continue the session with another member of staff. If this not possible, parent/carer(s) will be contacted and collection arrangements can be made. Refunds will be made for sessions lost due to staff sickness.

New Outdoor Space – Although we do not a final date for the completion of the new outdoor space, we are hoping to be able to offer a few extra clubs towards the end of the year. More details will be sent home when these clubs have been finalised.

Invitational Clubs – Swim Club A, Swim Club 1, Radio Club and Returners' Ukulele Club are invitational clubs only. All other clubs, including the Improvers' Swim Club are open to all within the year groups specified!